

## Experienced Estimator

McDonald York Building Company in Raleigh, NC is looking for an energetic, self-motivated individual to join the Estimating team. Qualified candidate will have the motivation and passion for providing high quality construction proposals. Detail orientation and an ability to build relationships with clients and subcontractors is a critical quality for the individual in this position. Meeting project deadlines with accuracy will be essential to delivering solid project results. This position will require the ability to maintain a strong sense of focus and confidence under tight deadlines and varying workloads while working independently. Individual should be able to work with a variety of team members and subcontractors.

### Qualifications:

- Bachelor's Degree in Civil, Mechanical, or Electrical Engineering or Construction Management.
- 5+ years' experience in construction, ideally 5+ years estimating experience. Eclectic market sector experience and Life Sciences experience a plus.
- Skill in organizing resources and establishing priorities.
- Ability to gather data, compile information, and prepare reports.
- Knowledge of design/planning principles and procedures.
- Knowledge of building components, values, function and maintenance requirements.
- Self-motivated in developing estimating skill sets and scope documents.
- Ability to read schematics and blueprints and/or technical manuals and create high level budgets with complete scope.
- Practice effective negotiating skills regarding pricing, costs and lead time with subcontractors and vendors.
- Strong interpersonal and communication skills.
- Ability to review and assess contract requirements.
- Ability to clearly translate client project requirements into budgets and estimates for project managers so that the final product delivered meets or exceeds clients' expectations.
- Knowledge of state and local building codes, ordinances, and regulations.
- Proficient in OnScreen Take-off, Microsoft Office (especially Microsoft Excel), Pantera, Procore, Bluebeam, and AirTable.

**Responsibilities include:**

- Primary function is the preparation of project estimates for all milestones of design including: schematic, design development and construction documents.
- Perform material quantity take-offs.
- Read and outline specifications and scope documents.
- Prepare bid packages and solicit subcontractor pricing.
- Develop project proposal and clarification document.
- Develop and maintain solid subcontractor relationships.
- Work with client and design team during preconstruction.
- Work with operations during preconstruction to assist in the development of construction schedule, provide recommendation of long-lead time material purchases, logistics, staging, and phasing.
- Perform constructability review.
- Review plans and specifications to minimize conflicts.
- Perform value engineering.
- Prepare bid forms.
- Receive and evaluate bids by gathering details and compiling data including materials, labor, equipment, tools, labor and transportation.
- Learn and implement department standard formatting and practices while building estimates and documentation.
- Track and communicate updates on projects in staff meetings, preconstruction meetings and through Airtable software.
- Participate in presentations and interviews with clients.
- Maintain historical database for reporting and reference.
- Prequalify subcontractors and update client contacts in Pantera software.

- Track and update HUB Certifications from our contact list.
- Proactively seek improvement and innovation.
- Act as a team player.
- Maintain client relationships.
- Assist in organizing meetings between subcontractors and the Preconstruction team.
- Optional: Lead or be a part of an internal committee.
- Optional: Join and participate in industry organizations.

**Position type:**

This is a full-time, in-person position.

**Benefits:**

McDonald York Building Company offers a complete and competitive benefit package.

McDonald York Building Company is an Equal Opportunity Employer